



CASE WESTERN RESERVE
UNIVERSITY

WEATHERHEAD SCHOOL OF MANAGEMENT

Executive MBA Tuition Opt-Out Request

According to the Department of Education's Cash Management Regulations:

Under proposed §668.164(c)(2), if an institution includes the costs of books and supplies as part of tuition and fees it must separately disclose those costs and explain why including them is in the best financial interests of students.

Case Western Reserve University, Weatherhead Executive MBA Program provides all books, cases and articles to students enrolled in the Executive MBA Program. These materials are delivered to the students prior to, or at the start of each term. The total cost of books, cases and articles is approximately \$2,460 per student over the five (5) semester program. While students could purchase these materials directly from the vendor it is usually at a higher cost (for example, Harvard Business Publishing cases sold directly to the student would be 67% higher). However, each student has the right to opt out of the all-inclusive tuition rate and purchase the materials on their own. Students will receive a \$615 credit in fall semester, and \$615 credit in spring semester if they chose to purchase their own materials. A student who takes this option does so for the entire academic year. Students that opt out are responsible for locating and purchasing all materials prior to class deadlines and are responsible for paying all copyright charges according to current copyright laws.

I understand the terms of this opt out and would like to participate in this option. I understand that the following is true:

- I will not be able to join in any group discounts that may apply to Case Western Reserve University, Weatherhead EMBA Program.
- My actual costs for books and supplies during the program may be higher or lower than the budgeted \$2,460.
- I will receive a \$615 tuition credit for fall and spring semesters.
- The conditions of this option will be in effect for the *academic year* (i.e., I cannot opt in or out by term).
- I am responsible for locating and purchasing all materials prior to class deadlines and am responsible for paying all copyright charges according to current copyright laws.

Student Signature

Date signed

Please sign, date and return to Michelle Wilson, EMBA Program Manager, Weatherhead School of Management, Case Western Reserve University, 11240 Bellflower, Suite 104, Cleveland, OH 44106-7166 or scan and email to mjw47@case.edu. Questions please call (216) 368.6411.